

# MSU-Bozeman Romney Hall

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*Montana Arts Council*

## *Percent for Art Program - Call for Artists*

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**Project: Romney Hall Renovation. Montana State University-Bozeman, Montana**

Deadline for Application Submission: January 8, 2021

Open To: U.S. Citizens, 18 years of age or over

### Contact Info:

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Application Portal: [www.art.mt.gov/application](http://www.art.mt.gov/application)

The 48th Montana State Legislature established the Percent for Art program in 1983, “in recognition of its responsibility to create a more humane environment of distinction, enjoyment, and pride for all its citizens and in recognition that public art is a resource that stimulates the vitality and economy of the state’s communities and provides opportunity for artists and other skilled workers to practice their crafts, declares that a portion of the funds for the construction or renovation of appropriate state buildings be allocated for the acquisition of works of art for such buildings.”

The Montana Arts Council was designated to oversee the selection, procurement and installation of the artwork. For more information on the legislation for this program, please visit [https://leg.mt.gov/bills/mca/title\\_0220/chapter\\_0020/part\\_0040/sections\\_index.html](https://leg.mt.gov/bills/mca/title_0220/chapter_0020/part_0040/sections_index.html)

### **Overview and Project Description**

Romney Hall was constructed in 1922 and served MSU as the physical education and athletics venue for campus. The iconic architecture contributes to MSU’s historic heritage and has endured as a favorite building of Bobcats. The Romney Hall repurposing project respects the historic integrity of the building while preparing it for the next 100 years of serving MSU students. Romney Hall will primarily host classrooms, along with the Travis W. Atkins Veterans Support Center, the Office of Disability Service, and space for the Math Learning Center, and the Writing Center.

The project architecture has some unique opportunities for public art in what will be highly visible public areas with approximately 1,000 classroom seats in the building. The building will have a ground level corridor running north-south and connecting a new Grant Street entrance to the main, historic Romney Oval entrance. This corridor will be complemented with a two-

story opening to the garden-level classroom access below. A new south stair tower will be constructed with a design that focuses on transparency so as not to obscure the historic brick façade along Grant Street. A variety of circulation spaces throughout will also offer art opportunities.

To learn more about Montana State University-Bozeman please visit  
<http://www.montana.edu/marketing/about-msu/>  
<http://www.montana.edu/communications/romney/index.html>  
<http://www.montana.edu/communications/romney/index.html>

For additional information on the specific art sites please visit  
<http://art.mt.gov/Portals/27/RomneyHallFY21PublicArtViews.pdf?ver=2020-10-19-163038-097>

### **Selection Process**

Submissions will be reviewed by a selection committee comprised of members of the community where the artwork will be installed, a representative of the building, a community artist, the architect of the building, a member of the Montana Arts Council, facility management, and the Percent-for-Art Staff. Three members of the committee; the architect, artist, and building representative, vote for selection of the artwork. The other committee members serve in an advisory capacity.

The following selection criteria will be considered in this review:

- Quality of work
- Relevance to MSU Bozeman culture, history, heritage and environment.
- Artistic resume and submitted works of the applicant
- Permanence, safety and accessibility (as required for public artworks)

The selection committee is interested in artwork that speaks to the ingenuity and spirit of the people who live, learn and work in the region.

The committee would like the applicants to consider the following themes.

- History of Romney Hall, MSU, and the Bozeman area
- The next 100 years of Romney Hall and MSU
- Diversity and inclusion

Specifically, the selection committee will prioritize art that is created by veterans or people with disabilities, and their families.

Multiple artworks from the same artist may be considered.

**Timeline**

Deadline for Application January 8, 2021

Selection Committee Review January-February 2021

Notification of acceptance/rejection delivered April 16, 2021

Delivery and installation of artwork complete June 2021

**Project Funds**

The total artwork budget is \$100,000. All costs associated with the public art project including, but not limited to, artist design fee, structural engineering, eligible materials, fabrication, insurance, transportation, installation, building or site modifications, travel to and from the site, per diem expenses, project documentation, contingency to cover unexpected expenses, and any other costs related to the project are covered by this budget.

The selection criteria will adhere to the Americans with Disabilities Act (ADA) requirements for protruding objects. All artwork will be considered with respect to safety, vandalism, and protection of the artwork itself. All interior artwork installation will be coordinated with a representative of the Percent for Art program and staff with assistance by the artist and will adhere to appropriate installation standards. All exterior artwork shall be installed by the artist, including any required base or securing mechanisms and coordinated with the Public Art staff.

**Application Process**

Additional images of art sites may be viewed at

<http://art.mt.gov/Portals/27/RomneyHallFY21PublicArtViews.pdf?ver=2020-10-19-163038-09>

No power or data will be available for installed art.

The site will have clean wall condition without pre-planned/pre-installed backing and the budget provided will include artist-determined mounting or installation costs.

Applications will be submitted online at [www.art.mt.gov/application](http://www.art.mt.gov/application). Proposals from artists should include the following:

**Proposal\***

**Proposal** that summarizes the artwork and planned process for creation and installation including any specialized installation requirements.

*File Size Limit: 7 MB*

**Budget\***

Specific budget including installation costs.

*File Size Limit: 5 MB*

## Resume\*

**Résumé** that includes contact information, formal and informal education, exhibitions, inclusion in public and private collections, awards, and/or other information attesting to the artistic quality of the artist.

*File Size Limit: 7 MB*

## Artist Statement\*

**Artist statement** that addresses the relevance and significance of the proposed work to the community and priorities listed above.

*Character Limit: 3000*

**Artistic Documentation** 10 digital images of recent work. Supplemental images may be included to provide an overview of the artist's work for the selection committee. No more than 10 total images may be submitted.

### Digital images must be:

1. a JPG file.
2. high resolution digital images (no less than 300 dpi and no more than 600 dpi sized to approximately 5" x 7").
3. labeled with applicant's last name, first name, and the image number, e.g., DoeJane1.jpg, DoeJane2.jpg, etc. (If you have detail images, keep them in sequence with the image of the complete work.)

## Image 1\*

*File Size Limit: 7 MB*

## Image 2\*

*File Size Limit: 7 MB*

## Image 3

*File Size Limit: 7 MB*

## Image 4

*File Size Limit: 7 MB*

## Image 5

*File Size Limit: 7 MB*

## Image 6

*File Size Limit: 7 MB*

## Image 7

*File Size Limit: 7 MB*

## Image 8

*File Size Limit: 7 MB*

## Image 9

*File Size Limit: 7 MB*

## Image 10

*File Size Limit: 7 MB*

## Submission Detail List\*

**Artists must also provide:** A corresponding and consecutively numbered list containing the following information for each image:

1. Number of image (e.g. DoeJane1.jpg). *(Images should be numbered consecutively, beginning with "1.")*
2. Title of work
3. Medium
4. Dimensions
5. Date of completion
6. Purchase price (or NFS). It will be assumed that the inclusion of a purchase price means that the work is available and proposed for sale. If the work is provided as a representative sample and not available for purchase through the Art for State Buildings program, mark it NFS (not for sale) and do not include a price. Works proposed for sale should appear first on the list, followed by any works offered for supplementary documentation.
7. Any other information pertinent to the piece (optional). *(If you have works that are complementary companion pieces, make note of that when preparing the artist statement as part of the application materials.)*

*File Size Limit: 7 MB*

### CONSIDERATIONS FOR YOUR ARTWORK AND ITS COST:

- ADA Regulations: The purchased and installed artwork must adhere to ADA regulations. Works to be installed on a wall: the lowest edge of the art shall be 27" maximum and 80" minimum above the finished floor and not protrude more than 4" from the surface of the wall. Above 80" above the floor the 4" maximum protrusion does not apply.
  - Sculpture bases must be larger than the sculpture. If necessary and possible artwork and/or its location may be modified for achieving the intended viewing point these safety of low vision viewers.
  - Works on paper or in textiles require UV protective covering.
  - All "flat" artwork may require framing at the time of installation. Please consider if your artwork requires framing and provide the cost of this framing in the cost of your artwork.
  - Exterior 3-D artwork may need a specialized pad, footings with excavation, and reinforced rebar.
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- Interior 3-D may need protective considerations related to lighting, dust or maintenance.
  - Any artwork may need security hardware or secured installation or other display devices such as a pedestal or protective display box.
  - Artists can provide ideas and concerns in the text field with each media image upload. Artists

should also consider that the artist and the committee will assist in determining the costs for these items, along with shipping, insurance, signage, installation labor, and supplies at the time an offer is made to the artist

- The Percent-for-Art staff will confirm with the artist the installation requirements for selected artwork prior to the approval of the artwork by the Montana Art Council.

The above summary may not include all additional expenses that might be deemed necessary by staff or the selection committee.

**\*NOTE:** The selection committee and the Montana Arts Council, reserves the right to consider all or part of each application. The selection committee and MAC may also use all or part of the artwork budget for the planning, proposals, purchases of images, production, preparation, delivery, installation and signage of one or more artworks, or may reject all applications. Final approval of all artwork selected by the Percent for Art committee is the responsibility of the Montana Arts Council board. The Selection Committee may spend up to the posted budget, choose the work of one or more artists, for one or more sites and reserves the right to decline all submissions. Significant differences between the application media image of the artwork and the actual artwork will void the artist's contract.

### **Copyright**

OWNER (State of Montana) may use images of the ARTWORK for any reasonable and lawful purposes. The ARTIST retains their copyright to the work, and may use images of the ARTWORK for the ARTIST'S portfolio or other publications describing ARTIST'S artwork or in uses copyright ownership covers. ARTIST agrees that the publication of any image of the ARTWORK will include information identifying the installation site of the ARTWORK and stating that the ARTWORK was produced through the Percent-for- Art Program of the State of Montana.

[https://leg.mt.gov/bills/mca/title\\_0220/chapter\\_0020/part\\_0040/section\\_0070/0220-0020-0040-0070.html](https://leg.mt.gov/bills/mca/title_0220/chapter_0020/part_0040/section_0070/0220-0020-0040-0070.html)

## **The Percent for Art Process**

### **Stage One**

Artists provide the selection committee with their application by completing the online application.

### **Stage Two**

The selection committee reviews and ranks all applications online. The full committee meets with the Percent-for-Art Staff to discuss the rankings. At the meeting the review and discussion of the artwork leads to the selection of the artwork by the committee's voting members. The selection committee and staff will consider longevity, vandalism mitigation and attractive nuisance factors that could become a liability issue before issuing an artist's contract.

### **Stage Three**

The selected artists and their artwork are forwarded to a full quorum vote of the Montana Arts Council members for approval.

**Stage Four**

With approval by the Montana Art Council, the staff will contact the Finalists. Installation plans, final costs, artist's contracts, delivery of artwork, installation and payments will be negotiated. After selected artists are contacted all artists are notified that the selection process is complete.

**Stage Five**

Contracts are developed. During the contract phase quality artistry, manufacture and installation standards must be reviewed and met in all artworks selected. With the development and finalizing of a contract, installation specifics such as an engineering report may be required to assure the public safety and longevity of the artwork. Such costs will be included as part of the artist's final budget and developed to fit within the allowed Percent-for-Art budget.

**Stage Six**

Execution of contract and delivery of artwork to the site for installation that includes a one-year warranty of the work, a document about maintenance of the artwork, and a summary Bio of the artist. These documents are archived with the Montana Arts Council and the facility department of the state building where the artwork is installed.

**Stage Seven**

Upon the approved and permanent installation by the selection committee or its representative the artwork belongs to the State of Montana (refer to pervious Copyright statement). Photographs of the installed artwork are offered to the selected artists.

I certify I am a citizen of the United States. \*

**Choices**

Yes

I permit MAC to reproduce my artwork samples to use for publicity and informational purposes.\*

**Choices**

Yes

I certify that all appropriate release rights were obtained for my artwork. Where applicable, I certify that all appropriate photo rights and permissions have been obtained with regard to images of children's faces associated with recognizable landmarks.\*

**Choices**

Yes

I am not on the Montana Arts Council staff or a member of its current governing body, nor am I connected to them by one degree of relationship by blood, marriage or household.\*

**Choices**

Yes

I am not on the decision making committee or associated agencies and organizations, or a member of its current governing body, nor am I connected to them by one degree of relationship by blood, marriage or household.\*

**Choices**

Yes

I certify that the information provided is true and accurate to the best of my knowledge.\*

**Choices**

Yes

**Name\***

*Character Limit: 200*

**Date\***

*Character Limit: 10*

**Project Name\***

Name of Project.

*Character Limit: 100*