

# Montana CARES Individuals

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## *Montana Arts Council*

The Montana Arts Council is the agency of state government established to develop the creative potential of all Montanans, advance education, spur economic vibrancy, and revitalize communities through involvement in the arts. Fifteen individuals appointed by the Governor oversee the Montana Arts Council.

### Program Description

Montana CARES Individuals acknowledges Montana artists as an essential component of the economy. Grant funds provided will allow artists to engage in their artistic practice. Artistic practice is broadly defined and includes artists, teaching artists, arts administrators, and other arts and culture workers. Funds are intended to help offset lost opportunities related to COVID-19, to be used toward creative efforts, and to support future success. Applicants may be prioritized to equalize awards across geographic area and disciplines.

### Application Deadline

**Update: A November 10, 2020 deadline has been added.**

Update: MAC will conduct five rounds of review for applications submitted by 5 p.m. on June 15, July 15, August 17, September 21 and November 10. Eligible and qualified applicants will remain in consideration until available funds are committed.

Applications must be submitted through the MAC application portal at [www.art.mt.gov/application](http://www.art.mt.gov/application). If you do not have reasonable access to a computer or high-speed internet connection or have other technical challenges, please contact [mac@mt.gov](mailto:mac@mt.gov) or (406) 444-6430.

### Review Criteria

Application materials are reviewed against the following criteria:

- Evidence of a professional artistic career
- Demonstrated need
- Merits investment

### Award Amounts

Awards will be up to \$2,500, and the minimum request is \$500.

### Eligible Applicants

Applicants must be at least 18 years of age, U.S. citizens, and residents of Montana for at least one full year before the application deadline, and at the time of application.

### Restrictions

- Applicants may not be high school or degree-seeking students.

- Applications from LLC's will be paid to an individual owner.
- MAC staff or members of its current governing body, or anyone connected to them by one degree of relationship by blood, marriage, or shared household are not eligible to apply.

### Contacts and Accessibility

For questions or concerns about the application process or technical assistance, or to request a large-print or alternate format guidelines, contact Kristin Han Burgoyne at [kburgoyne@mt.gov](mailto:kburgoyne@mt.gov) or 406-444-6449.

### **Project Name\***

Name of Project.

*Character Limit: 100*

### **How did you learn about the CARES program?\***

*Character Limit: 250*

### **Creative Process Impact\***

Describe ways that this pandemic has limited your creative process.

*Character Limit: 2000*

### **Maintain Creativity\***

Explain what you need to maintain creativity.

*Character Limit: 2000*

### **Use of Funds\***

Define the intended use for the funds.

*Character Limit: 2000*

### **Amount Requested\***

Up to \$2500.

*Character Limit: 20*

### **Budget\***

On the provided budget form here, list expenses you will pay for with the funds requested.

*File Size Limit: 6 MB*

### **Resume\***

Include information that reflects career advancements and professional accomplishments, up to four pages.

*File Size Limit: 8 MB*

### **Additional Information**

Upload supporting documentation if needed.

*File Size Limit: 6 MB*

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## Links to Additional Information

*Character Limit: 2000*

*Character Limit: 2000*

## Eligibility

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### Review Process

If additional information is required, MAC will make contact via email. Do not submit information unless requested. Only the materials requested in the application will be considered.

Members of the MAC governing body will review applications. The decisions of the Council are final.

Applicants must refrain from contacting Council members, individually or as a group, before and during the review process.

All MAC review meetings are open to the public. Applicants will be identified by name, and all information submitted is public information.

### Notification

Applicants will receive notification of funding decisions within six weeks of submission.

### Awardee Responsibilities

Awardees will be required to acknowledge the Governor, local legislators, and congressional representatives in writing.

Grantees must appropriately credit the Montana Arts Council and the National Endowment for the Arts in materials and announcements related to the award.

Awardees are not restricted by MAC from seeking other CARES relief funding. MAC is required to monitor compliance when other funding sources may be commingled. Relief funding sources that will need to be tracked include:

- Small Business Administration
- Unemployment Assistance (for freelancers/self-employed)
- Other funds or grants that include public dollars

### Reporting Requirements

Within 90 days of receiving the grant payment, grantees will be required to submit a report disclosing other sources of relief funds.

Grantees will be required to provide assurance that CARES Act relief funding was not used to over-fund any identified expenses.

**Residency\***

Have you been a resident of Montana for the last 12 months?

Did you file Montana state taxes as a Montana resident on your most recent tax return? If not, why not?

*Character Limit: 250*

I certify I am a resident of the state of Montana and a citizen of the United States\*

**Choices**

Yes

I am at least 18 years old.\*

**Choices**

Yes

I am not currently a high school or degree-seeking student.\*

**Choices**

Yes

I am not on the Montana Arts Council staff or a member of its current governing body, nor am I connected to them by one degree of relationship by blood, marriage or household.\*

**Choices**

Yes

By clicking "I Agree" and typing my name in the box, I am authorized to make this application and the information provided is true and accurate to the best of my knowledge.\*

**Choices**

I Agree

**Date\***

*Character Limit: 10*

**Enter Your Name\***

*Character Limit: 250*