

**Montana Arts Council  
Artist Registry Application**

**Applicant**

Please check one:

Individual artist     Company with \_\_\_\_\_ members     Arts organization

NOTE: applicants who apply as a company must perform residencies as a company or, if doing solo work as individual artists, you must also apply as individuals.

Applicant Name: \_\_\_\_\_

Artistic discipline (From the list on the last page, type in the discipline that best describes work): \_\_\_\_\_

Company (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website address: \_\_\_\_\_

I completed a residency funded by MT Arts Council's Artists in Schools & Community program: Sponsor: \_\_\_\_\_

Dates of residency: \_\_\_\_\_

**Description**

Please provide a two-sentence description of the experiences you will offer if you are accepted to the Artist Registry: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Preferences**

Please check which of the following applies to you:

I want to work with  schools  community organizations  
 schools and communities  other (please specify)

With what age groups or special interests does the applicant work?

pre-school     K-5     grades 6-8     grades 9-12     children at-risk  
 other social service settings     college     adults     individuals with disabilities

**Please also indicate appropriate class size:** \_\_\_\_\_

**Please read "What to Submit" on page 6 of the Registry Guidelines**

**Artist/Organization payments**

The artists and arts organizations are responsible for setting their own fees. The Arts Council grant may fund up to fifty percent (50%) of the total cost of sponsoring the visiting artist, including travel and expenses, up to a maximum of \$180 for single-day visits (4 hours), and up to a maximum of \$900 per week (20 hours). There may be some cases where the Arts Council provides additional financial support geared to very remote or underserved communities.

The suggested minimum fee established by the Arts Council is as follows:  
The minimum daily rate for visiting artists working between 1 and 5 days is \$150.  
The minimum weekly rate for residencies is \$500.

Artists and arts organizations may choose to set their own fee higher than the base rates. If this section is not completed, only the pre-set amounts listed above will be paid.

**number of artists:** \_\_\_\_\_

**total fee paid per day:** \_\_\_\_\_ **total fee paid per week:** \_\_\_\_\_

Basic and common supplies used during the residency (e.g., paper, crayons, glue, and paint) are the responsibility of the Sponsor.

The local sponsor also pays the costs of travel, food and lodging  
Per Diem: (Travel and lodging reimbursements will not be paid to artists or companies based in the same town or city as the Sponsor.)

Check the Montana Arts Council's website for the current rates for mileage, meals and lodging: <http://art.mt.gov/travelrate.asp>

The final decision on any proposed reduction of per diem rests with the residency artists.

**Work samples:** For each sample of your work (photograph, slide, writing sample, music sample) complete the space below. [See instructions on labeling the sample of your work in the Artist Registry Guidelines. A work sample not labeled correctly will be returned and your application will not be considered complete.]

Sample #1

Title: \_\_\_\_\_

Visual Arts

- medium: \_\_\_\_\_
- size: \_\_\_\_\_

Literature

- genre: \_\_\_\_\_
- year completed: \_\_\_\_\_

Music

- genre: \_\_\_\_\_
- year completed: \_\_\_\_\_

Sample #2

Title: \_\_\_\_\_

Visual Arts

- medium: \_\_\_\_\_
- size: \_\_\_\_\_

Literature

- genre: \_\_\_\_\_
- year completed: \_\_\_\_\_

Music

- genre: \_\_\_\_\_
- year completed: \_\_\_\_\_

Sample #3

Title: \_\_\_\_\_

Visual Arts

- medium: \_\_\_\_\_
- size: \_\_\_\_\_

Literature

- genre: \_\_\_\_\_
- year completed: \_\_\_\_\_

Music

- genre: \_\_\_\_\_
- year completed: \_\_\_\_\_

## **Narrative**

Please type your answers to the questions below, single-spaced and attach the document to an email addressed to [bemclaughlin@mt.gov](mailto:bemclaughlin@mt.gov) .

This narrative will be posted on the Internet Registry, so please keep your audience in mind. It may be helpful to see the information artists currently on the Registry provide: [www.art.mt.gov/schools/artedmenu.asp](http://www.art.mt.gov/schools/artedmenu.asp)

The answers to the following two (2) questions should take no more than one page. The quality of the arts learning experience and its potential to increase or strengthen participants' knowledge and skills in the arts is the focus of Montana Arts Council's residencies.

1. Please provide a 250-word (maximum) description of your residency program.
2. Please describe two sample projects you would do in a community, tribal presentation or school classroom and indicate for what ages they are appropriate.

The following six (6) questions (#3-8) should be answered on a maximum of two pages.

3. Please write a brief one-paragraph statement about your work as an artist.
4. Describe a process you might use to cooperatively plan a short-term visit or long-term residency with a school, organization, or other setting, more than 100 miles from your home.
5. What would you like the teachers, students, organization, community or tribal members to do in preparation for your residency? (Vocabulary, books, introductory lessons, field trips, films, recordings, Internet research)
6. Describe a public event that you would propose as a culmination of your residency. One suggestion is to think of holding a session of shared experience. Examples include an all-school reading of student writing, a performance or a gallery reception for art created by community members, held in the gym or another common gathering place.
7. Can you provide teacher workshops? If yes, please describe them.
8. What follow-up suggestions, materials, and/or resources can you provide the sponsor?

If the following question applies to you, please answer it on a maximum of one page.

9. If you have worked with children who are at risk, or individuals who have a physical, developmental, emotional or learning disability, please describe that experience.

## References

Please provide complete contact information for **three references**, specifically two people from schools, organizations, or institutions, or from other sources such as traditional gatherings, pow-wows, or religious gathering places, at which the applicant has presented classes, workshops, or a similar educational presentation; and one person who can speak to the applicant's rapport with children, if one's work is targeted toward young people.

## Statement of Endorsement (optional)

The applicant can submit one statement of endorsement or other positive response, with attribution, for inclusion on the Artists Registry, maximum three lines. [For example, "I would rate it as one of the best school programs I've ever seen." (Elementary Principal, name of school).]

**Double check the list "What to submit" in the guidelines at:  
[http://art.mt.gov/artists/artists\\_aeregistry.asp#submit](http://art.mt.gov/artists/artists_aeregistry.asp#submit)**

If you have any questions about the application or the submission process, please call Beck McLaughlin, Education Director, at 1-800-282-3092. If the applicant does not submit all the required materials as described, this will delay consideration of the application and entry into the Artists Registry.

Please send all materials to:  
e-mail: [bemclaughlin@mt.gov](mailto:bemclaughlin@mt.gov) or  
Arts Education Program, Montana Arts Council,  
P.O. Box 202201, Helena MT 59620,  
(406) 444-6522, Education Hotline 1-800-282-3092.

The applicant, by this application, grants an irrevocable license to the Montana Arts Council and its employees and agents to reproduce such parts of this application or supporting items thereto for the purposes of judging or otherwise considering the application. Signatory also agrees that photographs made of Council funded residencies may be used in Arts Council publications and press releases.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you are submitting your application by email or floppy disk (preferred methods) please print this page, sign and date it and mail it to the address above.

**Please use the following list of disciplines to describe your work on the first page.**

- Crafts
- Dance
- Design Arts
- Folk & Traditional Arts
- Literature
- Media Arts
- Music
- Opera/Music Theatre
- Photography
- Theatre
- Visual Arts